

EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Wednesday, 13 January 2016

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at the Guildhall EC2 at 11.30 am

Present

Members:

Deputy Roger Chadwick (Chairman)	Deputy Jamie Ingham Clark
Jeremy Mayhew (Deputy Chairman)	Ian Seaton
Randall Anderson	Deputy John Tomlinson
Nigel Challis	Philip Woodhouse
Deputy Anthony Eskenzi	

Officers:

Susan Attard	- Deputy Town Clerk
Christopher Braithwaite	- Town Clerk's Department
Neil Davies	- Town Clerk's Department
Peter Kane	- Chamberlain
Christopher Bell	- Chamberlain's Department
Mark Jarvis	- Chamberlain's Department
Paul Nagle	- Chamberlain's Department
Peter Bennett	- City Surveyor
Sue Ireland	- Director of Open Spaces

1. APOLOGIES

Apologies were received from Nick Bensted-Smith and John Fletcher.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the public minutes and non-public summary of the meeting held on 4 November 2015 be agreed as an accurate record.

4. OUTSTANDING ACTIONS

The Sub-Committee considered a report of the Town Clerk which set out the outstanding actions from previous meetings of the Sub-Committee.

Members discussed whether the proposed Barbican Centre Service Based Review savings would be achievable without changes to the pay and conditions of employees. The Chamberlain and a Member, also the Chairman of the Barbican Centre Board, confirmed that the Managing Director of the Barbican Centre was committed to delivering the agreed Service Based Review savings

the Barbican Centre, and alternative savings proposals had been identified in the event that the initial proposals were not achievable.

RESOLVED – That the Committee notes the report.

5. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item(s)	Paragraph(s)
6-15	3

6. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

The non-public minutes of the meeting held on 4 November 2015 were agreed as an accurate record.

7. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - OPEN SPACES DEPARTMENT**

The Sub-Committee noted a report of the Director of Open Spaces which provided an update in relation to that Department's performance against Service Based Review savings targets.

8. **CROSS CUTTING REVIEW UPDATE - STRATEGIC REVIEW OF ASSET MANAGEMENT**

The Sub-Committee noted a presentation from the Deputy Town Clerk which provided an update about the Strategic Review of Asset Management, and set out the recommendations which had emerged from the review.

9. **NON-PUBLIC APPENDIX TO SERVICE BASED REVIEW ROADMAP - REVIEW OF INDEPENDENT SCHOOLS**

The Sub-Committee noted a non-public appendix to the report of the Deputy Town Clerk setting out the Service Based Review Roadmap, which provided an update on Independent Schools.

10. **SERVICE BASED REVIEW SAVINGS PROGRAMME - PROFILING CHANGES**

The Sub-Committee noted a report of the Chamberlain which summarised the changes to Departmental Savings Programmes which had been agreed by Service Committees as part of the Service Based Review process.

11. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - TOWN CLERK'S DEPARTMENT**

The Sub-Committee noted a report of the Town Clerk which provided an update in relation to that Department's performance against Service Based Review savings targets.

12. **ENERGY TARGETS UPDATE - HALF YEAR REVIEW - APRIL - SEPTEMBER 2015**

The Sub-Committee noted a report of the City Surveyor which provided the half yearly update on energy reduction targets as part of the Carbon Descent Plan 2015.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

15. **MEMBERS ONLY APPENDIX TO SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - TOWN CLERK'S DEPARTMENT**

The Sub-Committee noted a confidential appendix to the report of the Town Clerk which provided the Committee with details of the Service Based Review savings which had been identified by that Department.

Admittance of the public

Following consideration of this item, Members resolved to readmit the public to the meeting.

16. **SERVICE BASED REVIEW ROADMAP**

The Sub-Committee considered a report of the Deputy Town Clerk which provided the latest update in respect of the agreed Service Based Review projects and cross cutting reviews.

The Sub-Committee was informed that the Service Based Review Steering Group had agreed that the Review of Operational Property and the Review of Grants would now be rated as Green.

RESOLVED – That the Sub-Committee notes the report.

17. **WORK PLAN FOR FUTURE MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

The Chamberlain highlighted to the Sub-Committee that the Government had indicated in the Autumn Statement that authorities which published an efficiency plan would receive four-year certainty of funding from Government. He explained that a report would be submitted to the next meeting of the Sub-Committee to provide information regarding the requirements for publishing such an efficiency plan, should such information be available at that time.

RESOLVED – That the Sub-Committee notes the report.

18. **CIPFA VALUE FOR MONEY INDICATORS - 2014/15**

The Sub-Committee considered a report of the Chamberlain which outlined the CIPFA Public Sector Corporate Services Value for Money Indicators for Finance, Human Resources and Legal Services for 2014/15 and compared movement to the previous submission for 2013/14.

A Member asked for clarification regarding indicators LS5 and LS8, which indicated that the Corporation was slightly above average for the cost of legal function per employee but was in the top quartile for the cost per hour of legal work. The Chamberlain agreed to provide a response to this question directly to the Member following the meeting.

RESOLVED – That the Committee notes the report.

19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

The meeting closed at 1.00pm

Chairman

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